



THURSDAY, JULY 28, 3:00- 5:00 PM, GRIFFIN GATE

MEETING SUMMARY

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|---|-------------------------------------|----------|---|-------------------------|----------|
| PRESIDENT | Nabil Abu-Ghazaleh | √ | DIVISIONAL REPS (7) | Adelle Schmitt | √ |
| VICE PRESIDENT ACADEMIC AFFAIRS | Katrina VanderWoude | √ | | Jennifer Bennett | |
| VICE PRESIDENT STUDENT SERVICES | Marsha Gable | √ | | Michael Barendse | |
| VICE PRESIDENT ADMINISTRATIVE SERVICES | Lorenze Legaspi | √ | | Irene Palacios | |
| SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS | Aaron Starck | √ | | Liz Barrow | |
| DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT | Javiar Ayala | √ | | | |
| DEAN, COUNSELING & ENROLLMENT SERVICES | Martha Clavelle | √ | | | |
| DEAN OF ARTS, LANGUAGES AND COMMUNICATION | Susan Schwartz (Interim) | √ | BASIC SKILLS REPRESENTATIVE | Beth Kelley | √ |
| DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES | Agustin Albarran | √ | SUPERVISORY REPRESENTATIVES (2) | Genie Montoya | |
| DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS | Mike Reese | √ | | Kurt Brauer | |
| DEAN, LEARNING & TECHNOLOGY RESOURCES | Nadra Fareina-Hess (Interim) | √ | CLASSIFIED SENATE DESIGNEE | Dana Mints | √ |
| SR. DEAN OF ALLIED HEALTH & NURSING | Debbie Yaddow | √ | CLASSIFIED SENATE REPRESENTATIVE | Brian Lam | |
| ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING | Domenica (Dee) Oliveri | √ | CSEA REP | Will Pines | |
| DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES | Amir Law (Interim) | | ASGC REPRESENTATIVE | TBD | |
| ASSOCIATE DEAN, ATHLETICS | Donivan Marthis (Interim) | | | | |
| ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY | Lida Rafia | | | | |
| ACCREDITATION LIASON OFFICER | | | GUESTS: | | |
| DIRECTOR FACILITIES & OPERATIONS | Ken Emmons | √ | | | |



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|--------------------------------------|--|--|------------------|---------------------|----------|
| PRESIDENT, ACADEMIC SENATE | Jeff Lehman for Tate Hurvitz (Co-Chair) | | | | |
| AFT REPRESENTATIVES | Jim Mahler | | | | |
| | Victoria Curran for Judd Curran | | | | |
| CHAIRS & COORDINATORS REP | Evan Wirig | | RECORDER: | Patty Sparks | v |

Meeting commenced at 3:00 PM.

Introductions were made by the Council and Lorenze, each stating their affiliation on the Council.

I. ENROLLMENT MANAGEMENT UPDATE - VANDERWOUDE

Katrina reported that we are starting the 16/17 year short by 662 FTES, due to reporting allowable Summer 2016 FTES for 15/16. It was announced that the Enrollment Strategies Committee met and discussed long and short term strategies to address FTES production.

II. BUDGET UPDATE - LEGASPI

Lorenze stated we are in the process of closing the books for the 15/16 fiscal year. Once the 15/16 books have been closed and analyzed, he will update the Council. He further provided some State Budget highlights, see below:

State Budget Updates:

- Increase of \$114.3 million Prop 98 General Fund for 2% growth in full-time equivalent student enrollment.
- An increase of \$75 million Prop 98 General Fund to support increased community college operating expenses in areas such as employee benefits, facilities, professional development, converting faculty from part-time to full-time and other general expenses.
- An increase of \$200 million Prop 98 General Fund to establish the Strong Workforce Program, which will enable community college districts to expand access to workforce-aligned and regionally coordinated career technical educational courses and programs through the existing Career Technical Educational Regional Consortium structure.
- A one-time increase of \$48 million Prop 98 General Fun to support the CTE Pathways program. These funds provide resources for community colleges and high schools to develop, enhance, and expand CTE programs that build upon existing regional capacity to meet regional labor market demands.



Improving Student Success

- An increase of \$30 million in one-time Prop 98 General Fund to fund additional basic skills transformation grants in 2016-17.
- An increase of \$15 million one-time Prop 98 General Funds for innovation awards focusing on innovations in curriculum and instruction, assessment of prior learning and experiences, and access to financial aid.

Enhancing the Use of Technology

- An increase of \$5 million one-time Prop 98 General Fund to support the Zero-Textbook-Cost Degree programs, which will provide up to \$200,000 per degree developed by colleges with the goal to reducing the cost of instructional materials for students.

Other Ongoing Adjustments

- An increase of \$300,000 Prop 98 General Fund for the Academic Senate of the California Community Colleges to develop, promote, and act upon policies in support of recent statewide community college programmatic efforts and initiatives focused on student success.

Other Limited-Term Adjustments:

- An increase of \$184.6 million in one-time Prop 98 General Fund for deferred maintenance, instructional equipment, and specified water conservation projects.

Lorenze further stated that the 2015/16 budget was the best in years.

The Council discussed current processes on how equipment needs are funded. Lorenze is looking into those processes and will come back to this Council with his analysis on how to best serve the institution efficiently.

III. STRATEGIC HIRES – MARSHA GABLE

- **ASSOCIATE DEAN OF STUDENT AFFAIRS**

Marsha stated that this position is vacant due to a resignation. This position is as the college is required to have a Title IX deputy to provide resources, support and guidance to students that are victims of sexual assault. This position is provides sexual assault prevention and awareness resources to the campus. This position is responsible for planning, organizing, implementing, and supervising the administration of student programs, including the overall functions of health services; student clubs and organizations.



Action Taken: The Council discussed this position and agreed to move the position forward.

IV. STUDENT SUCCESS COMMITTEE – NABIL ABU-GHAZALEH

Nabil addressed the need for a Student Success Committee. He and Tate Hurvitz have been discussing and working through ideas regarding processes in key areas that are student centered. Currently we have a variety of funding resources, Basic Skills, Title V, Achieving the Dream, SSSP and Equity for example. All issues are addressed through different entities and there is a need to coordinate activities. The task for the Student Success Committee would be to make recommendations and report progress here to this Council. This falls in line with conversations that started last year focusing on streamlining efforts. The idea is to provide the best avenues for student success through the varied resources. The Committee would be structured on how we get things done by proving clear pathways and processes that stream line the necessary documents/events.

Beth Kelly stated that this type of committee is being considered at colleges across the state.

Nabil commented that information is power and we need to have operations and accountability. We have a lot of funding resources and we need to tie allocations to the strategic plan and our student success goals. Nothing is set in stone and we need more conversation to happen.

V. COMMITTEE UPDATES – KEY MESSAGES PROVIDED ON AGENDA

OTHER:

CLASSIFIED STAFFING:

Susan Schwarz inquired about the Classified Staffing time-line. It was discussed that the timeline will be communicated once the Staffing Committee has met.

AUXILIARY/CATEGORICAL FUNDS:

The Council discussed hiring staff through the auxiliary. Nabil stated that grants are temporary and categorical funding is on-going although subject to budget cuts and the State's fiscal environment.



OFFICE SPACE – KATRINA VANDERWOUDE:

Katrina stated that she is hoping to give the Council an update for faculty office space soon, hopefully within the next two weeks. Nabil stated that the goal is to optimize the use of facilities as some areas are already full. Conversations are ongoing and if there are urgencies or emergencies, please let administration know.

Katrina stated that the current priority is new faculty offices. We are keeping track of moves, funding and the timeline.

FUNDING REQUESTS:

Lorenze explained that emergency and safety issues are a priority and he is reviewing the colleges comprehensive processes already in place. Nabil stated planning processes we have in place for requesting funding (through the Activity Proposal Process). Lorenze further stated it is one of his priorities to look into these processes.

NEXT P&RC MEETING DATE: August 25, 2016 3 – 5 p.m., Griffin Gate

VISION: CHANGING LIVES THROUGH EDUCATION